

HESA Assessment Data 2020/21 collection

Confirmation of undergraduate assessments

Introduction

For the academic year 2020/21 we will collect assessment data for each student's first year of study and the assessment data for each student's final year. This guidance document refers to the first stage of this collection as previously described in the collection notice. In brief, we will provide you with a list of the assessments we expect student results for at the end of this academic year. This list has been derived from the information provided during consultation in summer 2019. We request that you confirm or amend this list as required and supply relevant details for the data dictionary. The data dictionary will be public facing on the UKMED website and provided to researchers to aid their interpretation of the assessment data.

We are also asking at this stage that you submit de-identified copies of exam board spreadsheets and any spreadsheets used to load assessment data into your registry system, so we can map these to the UKMED tables described in the collection notice. All files will be provided by and submitted to the GMC using GMC Connect.

Assessment information derived from consultation responses

To aid you in this initial submission, we have derived an expected list of assessments from your school's response to our consultation survey, completed last year. This table corresponds to the ASSESSMENT table of UKMED described in the collection notice. This is a list of assessments that we anticipate we will receive student results for at the end of this academic year. This information will make up the metadata that researchers and administrators refer to aid understanding of your student assessment data. Please note that this list only contains assessments that match the criteria agreed for this year's collection:

- For 2020/21 we will only collect assessment data for each student's first and final years of study. For students on some courses, such as gateway courses, their first year of study may be year of programme = 0.

- Schools which have students' final clinical examination in year four of the programme and not year five should submit the year four and five assessment data.
- We will require all assessments which use a numerical score. Assessments which only have a pass/fail recorded, for example sign-off of a completed e-portfolio, are not required for this return.

Review and amendment of your ASSESSMENT table

At this stage of the process, we are not collecting actual student results – rather, we are collecting descriptive information about the assessments you run. We have compiled a first draft of this information as described above, and we request that you review this and make any amendments, additions or deletions as required. Please refer to the description of this table in the collection notice for further details on what information is required in each column, along with examples for each field.

Please note that this information once collated will be public-facing and used to aid researchers and UKMED administrators in their interpretation and use of the data. As such, please ensure that the information is accurate and legible to an audience who are familiar with standard assessment practices in general, but not necessarily familiar with your school's specific arrangements.

Following discussions with pilot schools, who completed this exercise earlier, we have included column to record any changes your school is making to assessments this year in response to COVID-19 pandemic. Please record these in SPECIALARRANGEMENTS

Provision of deidentified spreadsheets

In addition to reviewing the information above, we also request at this stage that you submit de-identified copies of your school's exam board spreadsheets. These should have names and student numbers removed in this instance. Where they exist, please also provide any spreadsheets produced to load assessment data into your institutional registry system. These files will be essential in mapping the data we eventually receive to the UKMED tables STUDENT_ASSESSMENT and PASSMARK, which are also described in the collection notice.

Sharing of documents

For this stage of the collection, files will be shared via the GMC Connect platform, where a folder will be set up for you to access and share your files. If you do not already have a GMC connect account in your name, this will be set up for you.

Next steps

Please complete and return your files via GMC Connect by close of play on 6th November 2020.

Following this, GMC colleagues will review your submissions and get in touch to arrange a short video call in the new year to confirm the submission and run through any queries.

Collection of actual student results data will occur in September and November of 2021.

Contact the GMC

If you have any queries in relation to the data collection process, please contact the GMC by email at HESA_Collection@gmc-uk.org

Your contacts at the GMC regarding the exam data collection are:

- Christian Woodward

- Daniel Smith

Further information

Information about the HESA Assessment Data Collection including this notice will be published here: https://www.ukmed.ac.uk/hesa_assessmentdata