

## UKMED Research Subgroup

### Terms of reference (November 2025)

- 1** The UKMED Research Subgroup supports the UKMED Strategy Board by providing expert academic support.
- 2** This group undertakes the following tasks:
  - a** Keep under review the process and the form to be used by researchers applying for access to data.
  - b** Assess submissions using the agreed criteria to approve or reject each research proposal. Their decision will be relayed to the UKMED Strategy Board.
  - c** Review draft research findings and provide advice to the UKMED Strategy Board on the extent to which the research has met the aims outlined in the proposal.
  - d** Consider the prioritisation of issues or research questions for consideration.
  - e** Alert the UKMED Strategy Board if opportunities for funding UKMED research arise.
  - f** Promote the research opportunities that UKMED offers.
  - g** Continue to review the research strategy and processes and advise the UKMED Strategy Board accordingly.

### Membership

- 3** The UKMED Strategy Board nominates a chair for the Research Subgroup. This person becomes a member of the UKMED Strategy Board and conveys the subgroup's view to the Board.
- 4** The term of the Research Subgroup Chair is three years, with a one term extension at the Strategy Board's discretion.

- 5** The chair of the Research Subgroup updates the chair of the UKMED Strategy Board following Subgroup's meetings.
- 6** The group will seek out appropriate expertise within its membership to discharge its duties. This is likely to include:
  - a** Statistical/psychometric expertise/data science
  - b** Qualitative research expertise
  - c** Undergraduate educationalist
  - d** Postgraduate educationalist
  - e** Equality, diversity and inclusion expertise
  - f** Expertise and experience in co-production
  - g** Postgraduate or early career researcher
  - h** Other relevant expertise as required (e.g., data protection, NHS workforce)
- 7** Members of the Research Subgroup are recruited to inform decision making on the basis of their expertise, which may be methodological, in the data sources or medical education career pathways. Members are invited to declare their interests where relevant and may be asked to sit out of related discussions. Members are expected not to 'represent' specific interests which should be raised at the Strategy Board by data contributor representatives. Members of the Subgroup other than the Chair are not by right members of the UKMED Strategy Board.
- 8** Membership of the Research Subgroup will be reviewed at regular intervals (at least once every three years) by the UKMED Chair (on behalf of the Strategy Board), with a view to maintain continuity.